

February 1, 2016 Board Meeting Agenda

(13 BOD Members, 13 Voting Members, 7 = Quorum)

RSVPs

	David	Walser			Remy	Carpenter
	Darren	Case			Katie	Hill
	Darlene	Hagan			Nick	Kolesar
	Kyle	Decker			Stephen	Koons
	Steve	Taddie			James	Lukes
	Cindy	Andresen			Liz	Shabaker
	Harry	Calivas				

Additional Guests: Suzanne Lanctot

3:45 p.m. Introductions and Call the Meeting to Order (David Walser)

3:50 p.m. Previous BOD Meeting Minutes (Kyle Decker)
Approve January 4, 2016 Meeting Minutes

3:55 p.m. Treasurer's Report (Darlene Hagan)
Review December 2015 Financial Reports

4:05 p.m. President's Report (David Walser)

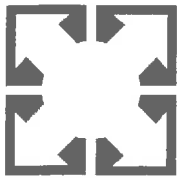
4:15 p.m. Committee Reports
Membership (Kyle Decker on behalf of Greg Kruzel)

- Demographic Survey

Sponsorship (Stephen Koons)
Spring Event Topgolf (Nick Kolesar & Katie Hill)
Emerging Professionals Group (Remy Carpenter)
Public Outreach (Steve Taddie)
Accredited Estate Planner
Meeting Ambassadors
Programs: 2016-2017(Darren Case)

4:35 p.m. New Business

4:45 p.m. Adjourn

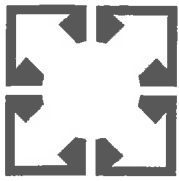


Action Items: Items noted as done will not reflect on next meeting agenda

AI #	Action Item:	Assigned To	Goal
	Draft a procedure/policy for allowing exceptions to the bylaws	Emily Burns	
	Coordinate with SOS to purchase "AEP" and "Meeting Ambassador" ribbons for name tags	Harry Calivas & Kyle Decker	
	Save the Date Email for April 29 th Spring Event	Suzanne	

2015/16 Board Member Attendance Record

	Aug. 19 th	Oct. 5 th	Nov. 2 nd	Jan. 4 th				Attendance Percentage
David Walser (President)	Y	Y	Y	Y				
Darren Case (Vice President)	Y	Y	Y	Y				
Darlene Hagan (Treasurer)	Y	Y	N	Y				
Kyle Decker (Secretary)	Y	Y	Y	Y				
Steve Taddie (Past President)	Y	Y	Y	Y				
Cindy Andresen	Y	Y	Y	Y				
Harry Calivas	Y	Y	Y	Y				
Remy Carpenter	Y	Y	Y	Y				
Katie Hill	Y	Y	Y	Y				
Nick Kolesar	Y	Y	Y	N				
Stephen Koons	Y	Y	Y	Y				
James Lukes	Y	N	Y	Y				
Liz Shabaker	Y	N	Y	Y				



January 4, 2016
Board Meeting Minutes

(13 BOD Members, 13 Voting Members, 7 = Quorum)

In attendance: (yes/no)

Yes	David	Walser		Yes	Remy	Carpenter
Yes	Darren	Case		Yes	Katie	Hill
Yes	Darlene	Hagan		No	Nick	Kolesar
Yes	Kyle	Decker		Yes	Stephen	Koons
Yes	Steve	Taddie		Yes	James	Lukes
Yes	Cindy	Andresen		Yes	Liz	Shabaker
Yes	Harry	Calivas				

Additional Guest: Suzanne Lanctot

David Walser called the meeting to order at 3:36 p.m.

Previous BOD Meeting Minutes

Kyle Decker presented the November 2015 board meeting minutes.

Motion: To approve the November 2, 2015 board meeting minutes as presented.
By: Steve Taddie
Second: Remy Carpenter
Action: Approved

Treasurer's Report

Darlene Hagan presented the financial reports ending October 31, 2015 and November 30, 2015 for review. For the next meeting, Darlene was asked to also provide a budget vs. actual report.

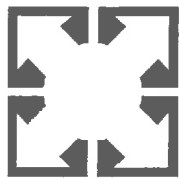
President's Report

David Walser reported that with approximately 20 fewer members, there is a financial shortfall. The board brainstormed some ideas to generate additional revenue.

Committee Report(s)

Membership – Liz Shabaker reported that the committee is making calls to those members who haven't renewed for 2015-2016 and will offer the half year rate. The board discussed various ways to offer trial membership and/or discounts to members of other organizations for the February 1, 2016 program.

Sponsorship – Stephen Koons reported that no sponsor was secured for the January 2016 program and sponsorships are still available for February 2016 and May 2016. The board offered suggestions on potential sponsors.



Emerging Professionals Group (EPG) – No report.

Public Outreach – Steve Taddie reported the statistics for the second event (live webinar) with KJZZ. A third webinar will be scheduled in March 2016 on Life Insurance and Investments.

Accredited Estate Planner (AEP) – No report.

Spring Event – Katie Hill reported that the committee secured an agreement with Top Golf for the Spring Event on Friday, April 29, 2016 from 1:00 p.m. – 4:00 p.m. The board reviewed the agreement and the draft budget for the event.

Communications – No report.

Programs 2016-2017 – Darren Case reported that he is focused on securing speakers for 2016-2017 and made some contacts at the NAEPC annual conference.

New Business

Amendment Request to Bylaws – Steve Taddie proposed a change to be voted on at the February 1st board meeting.

Phoenix Country Club 2016 Agreement – The revised agreement, which included the Ice Cream Social in February 2016, was provided and reviewed by the board.

NAEPC Annual Conference – Darren Case reported on several ideas that were shared at the conference that CAEPC should consider implementing.

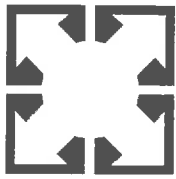
February Board Meeting - will be held after the program and ice cream social.

The meeting adjourned at 5:02 p.m.

Action Items: Items noted as done will not reflect on next meeting agenda

1	Revise flyer for February 2016 event and email to Board for approval	Suzanne Lanctot	Jan. 5
2	Coordinate with SOS to purchase “AEP” and “Meeting Ambassador” ribbons for name tags	Harry Calivas and Kyle Decker	Jan. 8
3	Save the Date Email for April 29 th Spring Event	Suzanne Lanctot	Jan. 8
4	Reach out to Valley Estate Planners (Steve K.); East Valley Estate Planning Council (Jim); Financial Planning Association, Phoenix Art Museum Planned Giving Committee and Planned Giving Roundtable (Liz); and Southern Arizona Estate Planning Council (David) to register for February 1, 2016 program	Stephen Koons James Lukes Liz Shabaker David Walser	ASAP
5	Reach out to Molina for potential sponsorship.	Steve Taddie	ASAP
6	Confirm Board room availability with Phoenix Country Club for February 1 st after program and ice cream social.	Suzanne Lanctot	ASAP

2015/16 Board Member Attendance Record



Central
Arizona
Estate
Planning
Council

2015-2016 Season

David Walser, CPA, President, 602-474-3410
Darren Case, JD, Vice-President, 602-255-6093
Darlene Hagan, CPA, Treasurer, 480-946-0751
Kyle Decker, CFP, Secretary, 480-315-5216
Steve Taddie, Past President, 602-778-0307

	Aug. 19 th	Oct. 5 th	Nov. 2 nd	Jan. 4 th				Attendance Percentage
David Walser (President)	Yes	Yes	Yes	Yes				100
Darren Case (Vice President)	Yes	Yes	Yes	Yes				100
Darlene Hagan (Treasurer)	Yes	Yes	No	Yes				75
Kyle Decker (Secretary)	Yes	Yes	Yes	Yes				100
Steve Taddie (Past President)	Yes	Yes	Yes	Yes				100
Cindy Andresen	Yes	Yes	Yes	Yes				100
Harry Calivas	Yes	Yes	Yes	Yes				100
Remy Carpenter	Yes	Yes	Yes	Yes				100
Katie Hill	Yes	Yes	Yes	Yes				100
Nick Kolesar	Yes	Yes	Yes	No				75
Stephen Koons	Yes	Yes	Yes	Yes				100
James Lukes	Yes	No	Yes	Yes				75
Liz Shabaker	Yes	No	Yes	Yes				75